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PRINTING AND PHOTOGRAPHY GROUP
WEEKLY REPORT FOR PERIOD OF
10 May 1988 - 16 May 1988

Status of Tasks Assigned by Senior Management:

None.

II. Items or Events of Major Interest that Have Occurred During the Preceding Week:

yes
A. On Friday, 13 May, the Office of Logistics, Printing and Photography Group (OL/P&PG), received a request from the DCI's office, on behalf of Vice President Bush, for the reproduction of 322 pages of material. This material represented speeches that the Vice President had given during his tenure as Director of Central Intelligence. The material was received at 1400 hours and completed within the two hour deadline period.

yes
B. On Friday, 13 May, a request submitted for the Director of Central Intelligence to the Office of Logistics, Printing and Photography Group (OL/P&PG), required the production of one 8 x 10 photographic negative and ten 8 x 10 photographic prints from one original 8 x 10 photographic [redacted]. This project required a four hour turnaround time. The request was completed on schedule [redacted].

yes
C. On Friday, 13 May, the Directorate of Operations, Near East Division, Logistics Staff (DO/NE/Logs), requested that the Office of Logistics, Printing and Photography Group (OL/P&PG), provide television support at the Arlington National Cemetery to videotape the memorial service for William F. Buckley. This particular request required four P&PG personnel for the field production. We will also provide 15 videotape copies of the ceremony to be sent to the family and Agency offices.

yes
summary
D. The Directorate of Intelligence, Office of Information Resources, the Marketing Group (DI/OIR/MG), brought over a priority request to the Office of Logistics, Printing and Photography Group (OL/P&PG), on Tuesday, 10 May, at 1500 hours. OIR brought in ten

S E C R E T

25X1

color photographs [redacted] They requested one copy of each (letter size) from our Canon Color Laser Copier. They then returned to their office to add captions to each. On Wednesday, 11 May, at 1100 hours, OIR returned to our office with the captioned prints and requested 26 copies of each for a total of 260 copies. They also requested one copy of each print be mounted. The prints were needed by COB Wednesday, 11 May, to be included in a White

25X1

House Briefing Book [redacted]

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The entire job was completed by 1450 hours on 11 May. [redacted]

25X1

E. Representatives from the Directorate of Intelligence, *Current* ~~Center~~ for Production and Analytic Support (DI/CPAS), have requested a meeting this week with representatives of the Office of Logistics, Printing and Photography Group (OL/P&PG), to discuss the technical requirements for a link between the Atex composition system and the Message Handling Facility (MHF) to allow electronic transfer of an Atex data base for dissemination to field installations. [redacted]

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III. Upcoming Events:

None.

IV. Management Activities and Concerns:

None.

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